

Memo



MEMORANDUM

FOR : **DOST SECTORAL COUNCILS, RESEARCH AND DEVELOPMENT
INSTITUTES, S&T SERVICE INSTITUTES, COLLEGIAL BODIES,
REGIONAL OFFICES, PROVINCIAL SCIENCE AND TECHNOLOGY
OFFICES**

FROM : **CEZAR R. PEDRAZA, PhD**
Director IV, Planning and Evaluation Service

SUBJECT : **Nomination of Planning Officers as DIMS and 3HOKR End Users**

DATE : **26 February 2026**

In line with the agreements made during the recent Management Committee (MANCOM) Meeting last 26 January 2026, the DOST Indicators Management System (DIMS) is now ready to be deployed as the centralized platform for the management and monitoring of performance indicators and accomplishments for all DOST offices.

Similarly, in support of the effective execution of the Department's 3-Horizon Strategic Framework, the DOST 3HOKR is being introduced as an integrated platform for monitoring the required Objective Key Results (OKRs) under the 3H initiatives.

In this regard, may we request your office to nominate personnel, preferably a Planning Officer, using the attached Nomination Sheet, to serve as designated end users of the DIMS and 3HOKR, and to participate in the scheduled training activities for the respective systems on **04 March 2026**.

In view of the urgent need to meet management directives, particularly the Secretary's 3-Horizon initiatives, we request to receive the accomplished Nomination Sheet on or before **02 March 2026** to facilitate the timely finalization of the participant list.

For inquiries or clarifications, you may contact the Planning and Evaluation Service at (02) 8837-20-71 local 2010 or via email at pes@dost.gov.ph.

Thank you, and we look forward to your continued and usual support in advancing this initiative.

enc. *Nomination Form*

Nomination Form



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

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DIMS and 3HOKR NOMINATION FORM

CONFIRMATION (Nominees)

I hereby confirm my acceptance to serve as the End User of the DIMS & 3HOKR and commit to participate in the scheduled meetings, training and other required activities.

Planning Officer
(Signature over Printed Name)

(Date)

ENDORSEMENT (Head of Office)

This is to certify that the above nominee is officially endorsed to serve as the End User of the DIMS & 3HOKR. The nominating office also authorizes the nominee to participate in all related activities.

(Signature over Printed Name)

(Date)

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